

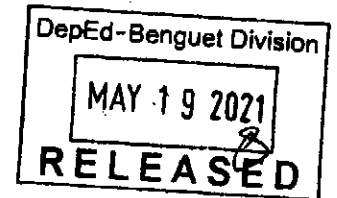


Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

May 18, 2021

DIVISION MEMORANDUM

No. 175 s. 2021



TO: Office of the Schools Division Superintendent
Curriculum Implementation Division
School Governance and Operations Division
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

SUBJECT: PARTICIPANTS TO THE 2021 VIRTUAL TEACHER INDUCTION PROGRAM

1. Induction provides new starters with important information regarding their new employment. This process serves to welcome new hires and help them transition into their new role, while enabling new employees to feel supported as they adjust.
2. In this regard, this office calls for the conduct of the 2021 Batch 1 Virtual Teacher Induction Program which will run from June 2 to 25, 2021 (enclosure 1) with the following objectives:
 - a. Orient the participants on their roles and responsibilities, organizational structure, culture and policies in the work area;
 - b. Promote competence, commitment and accountability in the performance of their job with a degree of professionalism; and
 - c. Inculcate moral values, fairness and integrity in the workplace
3. Identified participants (enclosure 2) including teachers appointed last 2018 to 2020 who have NOT participated in either school, district, division, or regional level Teacher Induction Program are to confirm their attendance on or before May 24, 2021 by registering to this link: <https://forms.gle/hMjwENwvDdVjiWbY6>
4. Participants are required to ensure a strong internet connection to complete the six-day attendance. The link for the Google meet shall be forwarded to registered participants through their DepEd e-mail address.
5. Load allowance will be provided on or before June 1, 2021 chargeable against Division MOOE subject to the usual budget, accounting, and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum are directed.

GLORIA B. BUYA-AO
Schools Division Superintendent

//sgod/hrds/xdk

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Enclosure 1:

PHASE 1

DAY 1		
Time	Program/Activities	Person/ Committee Responsible
8:30 AM – 9:00 AM	Registration / Attendance/ Opening Program Nationalistic Song Prayer Introduction of Participants Opening Message Webinar Rules	HRDS AVP AVP Xylene Grail D. Kinomis SAMUEL T. EGSAEN JR. EDD Xylene Grail D. Kinomis
9:00 AM – 10:00 AM	SDS Hour	GLORIA B. BUYA-AO Schools Division Superintendent
10:00 AM – 10:15 AM	Break	
10:00 AM – 11:00 AM	DepEd VMV	WILFRED C. BAGSAO EPS - MATHEMATICS
	Schools Division of Benguet - The organization	XYLENE GRAIL D. KINOMIS SEPS-HRDS
11:00 AM – 12:00 Noon	Organization Policies Government Working Hours, AWA	GLENN N. DUGUIS Administrative Officer V
12:00 Noon – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	Employee Welfare LEAVES	FRANCIS BAGUL-LO JR. ADAS II
2:00 PM – 3:00 PM	PERSONNEL BENEFITS	JARO ROSAL AO II
3:00 PM – 4:00 PM	Financial Literacy	ABNER ALINGBAS Accountant II
DAY 2		
Time	Program/Activities	Person/ Committee Responsible
8:30 AM – 9:00 AM	Registration / Attendance	HRDS
9:00 AM – 11:00 AM	RA 6713 Child Protection Policy	NOVER SINGGANGAN, JR. Legal Officer
11:00 AM – 12:00 Noon	Reclassification / ERF	MARICEL CODIMDIM AO III
10:00 AM – 10:15 AM	Break	
12:00 Noon – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	Introduction to Curriculum Programs	RIZALYN A. GUZNIAN CES - HRD
2:00 PM – 4:00 PM	LRMDS	SONIA DUPAGAN EPS - LRMDS
DAY 3		
Time	Program/Activities	Person/ Committee Responsible
8:30 AM – 9:00 AM	Attendance	HRDS
9:00 AM – 11:00 AM	Developing Daily Lesson Logs, action plans, and portfolios	MERLYN CONCHITA DE GUZMAN EPS - SCIENCE
10:00 AM – 10:15 AM	Break	



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11:00 AM – 12:00 Noon	KRAs of Teachers	WILFRED C. BAGSAO EPS - MATHEMATICS
12:00 Noon – 1:00 PM	Lunch Break	
1:00 PM – 4:00 PM	RPMS - IPCRF	LUCIO B. ALAWAS CES - SGOD

PHASE 2

DAY 1		
Time	Program/Activities	Person/ Committee Responsible
8:30 AM – 9:00 AM	Attendance Nationalistic Song Prayer Introduction of Participants Webinar Rules	HRDS AVP AVP
9:00 AM – 10:00 AM	Introduction to SGOD Programs	LUCIO B. ALAWAS CES - SGOD
10:00 AM – 10:15 AM	Break	
10:00 AM – 11:00 AM	Strengthening relationship of Teachers and Parents as stakeholders	CESAR LUMA-ANG EPS - SGOD
11:00 AM – 12:00 Noon	Roles of Teachers in Partnership and Networking	ARVIN DOMAN SEPS - SMN
12:00 Noon – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	DRRM Awareness for Teachers in the New Normal	NERISSA BARBOSA PDO II
2:00 PM – 3:00 PM	Mental health and wellness	Dr. MARY GRACE MATIAS Medical Officer
DAY 2		
Time	Program/Activities	Person/ Committee Responsible
8:30 AM – 9:00 AM	Attendance	HRDS
9:00 AM – 12:00 Noon	Education Research	STEPHEN BULALIN SEPS – P&R
10:00 AM – 10:15 AM	Break	
12:00 Noon – 1:00 PM	Lunch Break	
1:00 PM – 2:00 PM	Roles of Teachers in School Based Management	CORAZON C. QUIPOT SEPS – SMM&E
2:00 PM – 3:00 PM	Youth Formation Programs	KENNETH W. KELCHO PDO I
DAY 3		
Time	Program/Activities	Person/ Committee Responsible
8:30 AM – 9:00 AM	Attendance	HRDS
9:00 AM – 11:00 AM	Innovation in Education	WILFRED C. BAGSAO EPS - MATHEMATICS
10:00 AM – 10:15 AM	Break	
10:00 AM – 12:00 Noon	Learning and Development and Rewards and Recognition Program	XYLENE GRAIL D. KINOMIS SEPS – HRDS ELVERNICE FANGED EPS II - HRDS

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Enclosure 2

No.	Name	Sex	Position
1	Arnel Billy G. Lim	M	SST 1
2	Jimerose A. Bigo	F	SST 1
3	Gysebel I. Gemino	F	TEACHER 1
4	Cherry E. Tello	F	TEACHER 1
5	Rachel S. Omaoeng	F	TEACHER 1
6	Chariz D. Domingo	F	SST 1
7	Chelsea M. Dumlao	F	SST 1
8	Daniella F. Dalilis	F	SST 1
9	Jeramy M. Tagtag	F	TEACHER 1
10	Gemma Lyn S. Polon	F	TEACHER 1
11	Sarah Jean P. Abando	F	TEACHER 1
12	Jenalyn A. Dagyapen	F	TEACHER 1
13	Angeline Rose Y. Haboc	F	SST 1
14	Raquel J. Ladyong	F	TEACHER 1
15	January B. Macwes	F	TEACHER 1
16	Janet B. Oposculo	F	TEACHER 1
17	Anderson L. Tamang	M	TEACHER 1
18	Pinky A. Alumit	F	TEACHER 1
19	Melody A. Pagtoc	F	TEACHER 1
20	Alona P. Cabangdi	F	TEACHER 1
21	Lenie D. Quinomis	F	TEACHER 1
22	Sheillo D. Dela Cruz	F	TEACHER 1
23	Carmela B. Inway	F	TEACHER 1
24	Mary Grace C. Pulquiso	F	TEACHER 1
25	Harriet S. Sano	F	TEACHER 1
26	Jerica V. Tagle	F	SPST 1
27	Jamal V. Lucero	M	SPST 1
28	Felicidad F. Magracia	F	TEACHER 1
29	Jerry F. Fata-ek	M	SPST 1
30	Charmaine C. Budong	F	TEACHER 1
31	Raquel G. Prodencio	F	TEACHER 1
32	Meralyn M. Mora	F	TEACHER 1
33	Afra A. Antonio	F	TEACHER II
34	Maridel M. Dizon	F	TEACHER II
35	Janet L. Kinuan	F	TEACHER II
36	Frederick B. Barwa	M	TEACHER III
37	Jester P. Inga-an	M	TEACHER 1
38	Gloria B. Piken	F	TEACHER I
39	Cindy T. Ballo	F	TEACHER II
40	Lourdes I. Dulnuan	F	TEACHER 1



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41	Richelle B. Ventura	F	TEACHER 1
42	Nelda B. Waclin	F	TEACHER 1
43	Bernadette D. Panggalisan	F	TEACHER 1
44	Jennifer D. Bantian	F	TEACHER 1
45	Winny Jane A. Gacita	F	TEACHER II
46	Sarah Jane P. Moc-eg	F	TEACHER 1
47	Ohwen L. Legodio	F	TEACHER 1
48	Julyn L. Lipago	F	TEACHER 1
49	Kaziel B. Padilan	F	TEACHER 1
50	Clarina S. Solano	F	TEACHER 1
51	Lenlen P. Guiniawan	F	TEACHER 1
52	Jesebel S. Kililit	F	TEACHER 1
53	Janice L. Kantala	F	TEACHER 1
54	Anna Devina A. Wakat	F	TEACHER 1
55	Rolyn J. Simsim	F	TEACHER 1
56	Francisca A. Gambulao	F	TEACHER 1
57	Maribel P. Sobremonte	F	TEACHER 1
58	April L. Langbayan	F	TEACHER 1
59	Rodolfo T. Dao-as	M	TEACHER II
60	Helen Clare C. Faroden	F	TEACHER II
61	Giovanni G. Agustin	M	TEACHER 1
62	Saturnina D. Buance	F	TEACHER 1
63	Joy P. Gadiyok	F	TEACHER 1
64	Joyce B. Polonio	F	TEACHER 1
65	Haydee G. Alindan	F	TEACHER 1
66	Roxy B. Segundo	F	TEACHER 1
67	Jovelyn A. Ebes	F	TEACHER 1
68	Dan P. Omaney	M	TEACHER 1
69	Carmen M. Julian	F	TEACHER 1
70	Lyka G. Selmo	F	TEACHER II
71	Jenona C. Agno	F	TEACHER 1
72	Jesiebel E. Mabli	F	TEACHER 1
73	Neilyn F. Pagedped	F	TEACHER 1
74	Joy I. Panos	F	TEACHER 1
75	Nerean E. Anton	F	TEACHER 1
76	Syrikit S. Agustin	F	TEACHER 1
77	Jeralyn C. Martin	F	TEACHER 1
78	Lorie Mae A. Felipe	F	TEACHER 1
79	Aurelia B. Soliken	F	TEACHER 1
80	Joel O. Langag	F	TEACHER 1
81	Cristy F. Pal-ang	F	TEACHER 1
82	Shalyne A. Bisaya	F	TEACHER 1



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83	Clarissa C. Magan	F	TEACHER 1
84	Milner T. Coilan	M	TEACHER 1
85	Ariston G. Pasking	M	TEACHER 1
86	Michelle C. Rosado	F	TEACHER 1
87	Alfredo L. Lang-ay	M	TEACHER 1

RESOURCE SPEAKERS

1	LUCIO B. ALAWAS	M	CES – SGOD
2	RIZALYN A. GUZNIAN	F	CES – CID
3	WILFRED C. BAGSAO	M	EPS
4	SONIA DUPAGAN	F	EPS
5	MERLYN CONCHITA DE GUZMAN	F	EPS
6	GLENN N. DUGUIS	M	AO V
7	STEPHEN BULALIN	M	SEPS P&R
8	ABNER ALINGBAS	M	Accountant
9	ATTY NOVER SINGGANGAN Jr	M	Legal Officer
10	ARVIN DOMAN	M	SEPS – SMN
11	JOVEN AGTANI	M	EPS II – SMM&E
12	CORAZON QUIPOT	F	SEPS – SMM&E
13	XYLENE GRAIL D. KINOMIS	F	SEPS HRDS
14	MARICEL CODIMDIM	F	AO III
15	FRANCIS BAGUL-LO JR.	M	ADAS II
16	JARO ROSAL	M	AO II
17	CESAR LUMA-ANG	M	EPS
18	ARVIN DOMAN	M	SEPS
19	NERISSA BARBOSA	F	PDO II
20	KENNETH W. KELCHO	M	PDO I
21	Dr. MARY GRACE MATIAS	F	Medical Officer



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